



## Privacy Policy

### Information about our organization and website

Modern information and communication technologies play a fundamental role in the activities of our organization. This privacy policy covers the website of our organization.

### Providing Visitors with Anonymous Access

You can access our website homepage and browse our site without disclosing your personal data

### The services and links of our website

Our website does not enable our visitors to communicate with other visitors or to post information to be accessed by others. Our website includes a link to a third party website service provider. Such third party web services may collect personal data about our visitors.

We automatically log personal data by means such as programming or we link information automatically logged by such means with personal data about specific individuals. We do so for the following purposes:

- technical administration of the website
- aggregated website traffic analysis
- customer request fulfillment

We use cookies to store personal data or we link information stories in cookies with personal data about specific individuals. We do so for the following purposes:

- technical administration of the website
- aggregated website traffic analysis
- customer request fulfillment

### Data Collection and Purpose Specification

We collect the personal data that you may volunteer while using our services. We do not collect information about our visitors from other sources, such as public records or bodies, or private organizations. If we wish to use your personal data for a new purpose, we offer you the means to consent to this new purpose: by indicating in a box at the point on the site where personal data is collected.

### Children's Privacy

We do not knowingly collect personal data from children. We do not take specific steps to protect the privacy of children who disclose their personal data to us. We do not provide information about



our personal data practices in relation to child on our home page, or at those sites on our website where we collect personal data.

## **Disclosure and Visitor Choice**

We do not disclose your personal data to our subsidiaries or other organizations.

## **Confidentiality/Security**

We give you the option of using a secure transmission method to send us the following types of personal data:

- identifiers (such as credit card details, website passwords, etc.)
- portal (if applicable)

We have implemented security policies, rules and technical measures to protect the personal data that we have under our control from:

- unauthorized access
- improper use or disclosure
- unauthorized modification
- unlawful destruction or accidental loss

All our employees and data processors, who have access to , and are associated with the processing of personal data, are obliged to respect the confidentiality of our visitors' personal data. We ensure that your personal data will not be disclosed to State institutions and authorities except if required by law or other regulation.

## **Access to the personal data we may hold about you**

You can ask us by:

- visiting our contact page

We will provide you with a readable copy of the personal data which we keep about you, within a month - although we may before require proof of your identity. We will provide the information without any charge. We allow you to challenge the data that we hold about you and, where appropriate, you may have the data

- erased
- rectified or amended
- completed

We reserve the right to refuse to provide our visitors with a copy of their personal data, but will give reasons for our refusal. We do, however, allow you to challenge our decision to refuse to provide you with a copy of your personal data.